



Thanks for using both sides!

By placing one sided paper in this box, you are helping to save trees, energy, water & money!

Just remember ...

- 🌱 **Place paper face down**
- 🌱 **No paper with staples**
- 🌱 **No confidential paper**
- 🌱 **No thick / wrinkled paper**

Ways to use this paper...

Designate a drawer in your copy machine for one-sided paper, use it for faxes, put it in desktop printers, or make scratch paper with it.